Shree Somnath Sanskrit University

(Established by Government of Gujarat)
Rajendra Bhuvan Road, Near Birla Temple, VERAVAL – 362 266Dist. Gir Somnath, Gujarat, India

Research Project (Seed Grant) Regulations

Regulation No. 01
Objectives:
1.1   These Regulations will come into force with immediate effect.
1.2   The main objective of this Research Project is to promote research in field of Sanskrit language and literature at various levels by providing opportunities to the working teachers/academic staff of the University campus in research projects on the themes of their choice, among the major areas of the research and related disciplines.
1.3   Research and development activities in Shree Somnath Sanskrit University is an essential component of education system because of their role in creating new knowledge and insight and imparting excitement and dynamism in NEP2020, as well as make them need based in view of the national requirements. The objective of this is to create and update the general research capabilities of the working teachers/academic staff in the area of Sanskrit language and literature.
1.4   The proposal should include a specific project theme with a clear statement of the objectives, details of equipment and other research facilities proposed to be acquired and the expected deliverables from the project.
1.5   Keeping these objectives in mind, Shree Somnath Sanskrit University provides financial support to meet their requirements for research in specialized areas of interdisciplinary nature.
1.6   The language of the Research Project (Seed Grant) shall be Sanskrit.
1.7   There is no last date to apply for the Research Project (Seed Grant), as one can apply throughout the year.
1.8   The date of sanctioning the Research Project (Seed Grant) shall be the date of the Seed Grant Award Letter and from this date one (1) year will be considered.

Regulation No. 02
Research Areas
2.1   Veda, Vyakarana, Sahitya, Purana, Jyotish, Darshana (Core areas)
2.2   Arts, Literature, Culture, Aesthetics folklore, Education
2.3   Linguistics, Phonetics, Epistemology, Psychology
2.4   Ayurveda and Yoga
2.5   Indian Traditional Knowledge/Indian Knowledge System
2.6   Modern Sanskrit Literature
2.7   ICT in Sanskrit Research
2.8   Translation and Diaspora Studies.
2.9   Management, Administration, Law, Governance

Regulation No. 03
Eligibility

3.1 Full time working teachers/academic staff of the University campus with research experience and publications:

3.2 Only one proposal from one PI (Principal Investigator) shall be sanctioned at any point of time within the duration of project. It means that a PI can avail seed grant/money for only one project/scheme of the University at any given time.

3.3 Applications need to be duly filled up and to be forwarded to the Registrar of the University through the Head, P.G. Section/Principal, Constituent College.

Regulation No. 04
Duration of the Project
Duration of project will be preferably one year; however, this may be extended by another six months in genuine cases from the date of receipt of funds in the PI's account.

Regulation No. 05
Limit of Funding
5.1 Maximum limit of funding is Rs.1 Lakh only.

5.2 Non-Recurring 40% and Recurring 60% of the total sanctioned grant.

Regulation No. 06
Disbursement of the Funds
6.1 100% Non-recurring and 50% of Recurring grant of total sanctioned amount.

6.2 50% of total sanctioned recurring grant only after submission of Audited Utilization Certificate and all requisite documents.

6.3 On receipt of Six Monthly Progress Report, statement of expenditure and utilization certificate of 1st instalment of grant, the 40% of the total recurring grant will be released as second instalment. Remaining 10% will be released on receipt of following completion documents as final reimbursement:
  I. Copy of the final report of project along with soft copy.
  II. A consolidated item wise detailed statement of expenditure incurred during the complete project period in the prescribed format duly signed and sealed by the Head, Research Section of the University and the Principal Investigator.
  III. The unutilized grant if any may be refunded immediately through D.D./Cheque drawn in favour of the Registrar, Shree Somnath Sanskrit University, Veraval.
  IV. It is mandatory to post the Executive Summary of the Report, Research Documents, Monograph, Academic Papers published under Research Project on the website of the University.

6.4 The Principal Investigators are expected to settle the accounts immediately on completion of the project. In case the balance grant, if any, is not claimed within six months from the date of completion of the project, the same will lapse and no representation will be entertained on this behalf.

Regulation No. 07
Non-Recurring Grants
7.1 (a.) Equipment (Minor equipment only) & (b.) Books and Journals.

7.2   The equipment as well as books & journals grants may be utilized to procure the essential equipment and books & journals needed for the proposed research work.

7.3   The equipment and books & journals acquired by the Principal Investigator under a Research Project must be deposited to the University Library after the completion of the project which will be the institutional property.

Ph. D. Regulation No. 08
Recurring Grant

8.1   Contingency: The admissible contingency grant may be utilized on spares for apparatus, photo-stat copies and microfilms, typing, stationary, postage, telephone calls, internet, fax, computation and printing needed for the project. Expenditure towards the audit fee may also be claimed under contingency head.

8.2   Special Needs: Assistance may be provided for any other special requirement in connection with the project which is not covered under any other 'Head' of assistance under the scheme.

8.3   Travel and Field Work: The amount allocated under the head travel/field work is to be utilized for data collection and collection of other information such as documents and visit to libraries within the general scope and sphere of the ongoing project. This should not be used for attending conferences, seminars, workshops and training courses etc. They may also avail special casual leave/duty leave for field work/collection of data as per the Institutional rules.

8.4   Re-Appropriation: The Principal Investigator may re-appropriate maximum 20 per cent of the recurring grant allocated under each head with the permission of the Registrar with the justifications.

Regulation No. 09
Procedure for applying

All eligible teachers/academic staff of the University campus may submit their Research Project (Seed Grant) Applications in the prescribed format to the Registrar, Shree Somnath Sanskrit University, Veraval.

Regulation No. 10
Processing Methodology

10.1   The Research Project (Seed Grant) Applications shall be assessed by the Research Committee of the University.

10.2   The final decision will be taken by the University on the basis of recommendations of the Research Committee and the availability of funds under the scheme.

Ph. D. Regulation No. 11
Terms and conditions

11.1   The Principal Investigator already having ongoing projects from UGC or any other agencies shall not be considered unless the ongoing projects are completed.

11.2   If the Principal Investigator is awarded Research Project (Seed Grant) by the University, then he will be eligible to take up/accept Research Projects from any State/National agencies.

11.3   The Principal Investigator has the primary responsibility for the implementation and completion of the project within the stipulated time period.

Research Project (Seed Grant) Regulations of Shree Somnath Sanskrit University – Veraval *as per UGC Regulations approved in an Academic Council No. 40 dated 16-09-2021 and Executive Council No. 77 dated 16-09-2021. Amendments made as per the recommendations of the University's Research Committee No. 15 dated 18-01-2023, approved in Academic Council No. 43 dated 20-01-2023 & Executive Council No. 86 dated 21-01-2023.*

11.4   The date of receipt of the grant by the University shall be taken as the date of commencement of the project. If the PI does not take-up the project work within 6 months of the receipt of the grant, approval shall ipso facto lapse and he/shall shall become liable to refund the entire grant.

11.5   The grant will be utilized strictly for the purpose as specified in the sanction letter. Re-appropriation of funds from Recurring to Non-Recurring is allowed but not vice versa; Non-Recurring and Recurring heads are 40% and 60% respectively of the total grant, unless otherwise recommended by the University.

11.6   The equipment(s)/item(s) shall be purchased out of non-recurring grant. The purchase cost below the sanction cost shall be restricted to actual cost, and in vice versa restricted to sanctioned cost. Excess cost shall be met by the PI from its own resources.

11.7   Once the project is sanctioned, the University shall not consider any request for additional grant and replacement of equipment.

11.8   Separate institutional overheads for execution of the project shall not be provided by the University.

11.9   After finalization of the selection procedure of the Research Projects, the names of the selected PIs will be posted on the University website. The PIs should check their names and send their Acceptance Certificate duly forwarded by the Research Officer, Research Section immediately to the University to send the approval/sanction letters.

11.10   Extension in tenure will be decided by the University in special case, if applicable.

Regulation No. 12
Submission of Mandatory Documents in Prescribed Formats

12.1   Six Monthly Progress Report

12.2   Statement of Expenditure on completion of the project

12.3   Audited Utilization Certificate (AUC)

12.4   Copies of GFR-19, copies of bills & vouchers and stock entry register duly attested.

12.5   Executive Summary of the Report